

Genetic Patient Navigator

Experience and Education

Healthcare provider with postgraduate degree and 1-2 years of healthcare experience required. Registered nurse or social worker are preferred.

Job Duties

- Works with patients who have tested positive for a genetic mutation to ensure they are receiving appropriate care
- Identifies gaps in clinical care and makes necessary referrals and helps patient schedule necessary screening appointments
- Identifies patient barriers to care and locates resources to address barriers
- Facilitates care of new patients in clinic by ensuring patients are scheduled in timely fashion at specialty clinics and that necessary clinical data is available to provider.
- Records patients' medical histories and uses questionnaire to determine compliance and appropriateness of exams.
- Reviews and educates patients on procedures and preparation instructions; answers patient's questions concerning medical exam.
- Notifies care providers of patient admission and/or exam results.
- Ensures follow-up appointments and tests/procedures are scheduled for patients.
- If applicable, ensures discharge medications are entered into system and/or verifies home health orders, durable supplies and PT orders are placed.
- Functions as liaison with other departments concerning coordination of multiple and/or special procedures.
- Collaborates with management to implement new, or modify existing, procedures regarding patient scheduling, patient exam preparation information, location of equipment, and communication of exam results.
- Duties performed may include one or more of the following core functions: a) Directly interacting with or caring for patients; b) Directly interacting with or caring for human-subjects research participants; c) Regularly maintaining and/or updating patient records / or d) Regularly maintaining and/or updating, human-subjects research records.
- Performs other duties as assigned.