

# Oncology Genetic Counselor

## Education

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- Master's degree from board accredited genetic counseling training program.
- Certification or eligible for certification as Genetic Counselor by American Board of Medical Genetics or American Board of Genetic Counseling.

## Job Duties

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- Educates patients and families about hereditary cancer conditions, and how to best manage their risks.
- Obtains and examines personal and family medical histories to determine likelihood of genetic diseases; requests and reviews medical records; constructs family histories/pedigrees; provides risk assessment for genetic risks to patient and other family members.
- Assists patients and families in decision-making regarding testing for, and management of genetic disorders that do not conflict with their religious or ethical values
- Assists patients and/or their families to understand genetic predisposition disease, including options and limitations of prevention strategies
- Counsels patients on potential adverse effects of positive gene test result(s); discusses limitations of negative and uncertain gene test result(s).
- Arranges for appropriate genetic testing, including contacting laboratory, arranging sample collection, transporting of samples, and receiving results.
- Establishes patient referrals to appropriate individuals or clinics for medical management as indicated.
- Prepares written summaries of encounters with patients and family members; proofs and files medical records and/or research records as appropriate.
- Reviews all cases encountered with principal investigator or physician.
- Provides longitudinal follow-up with patients who have previously undergone testing; provides written summaries to patients as appropriate.
- Conducts research on various genetic disorder studies with complete responsibility for initiating, locating, contacting/recruiting, and updating demographic and family medical history.
- Provides outreach and education about genetic conditions and management to health care providers and patients
- Performs other duties as assigned